

Organization Information

1. Mission of your organization.

The mission of The Hispanic Family Center of Southern New Jersey, Inc. (HFC) is to provide the community with a broad range of culturally relevant social services and advocacy programs that promote and encourage empowerment and self-sufficiency.

2. List the primary programs in support of the organization's mission. Include a 1-2 sentence description of each.

The Hispanic Family Center has a long history of working with women, children and families. Over our nearly 40 year history we have continued to provide support to strengthen families through proven workforce development initiatives and training opportunities, as well as prevention and health education services. We pride ourselves on the fact that we consider each client in his/her environment and meet them where they are in terms of readiness for service. Just as every individual functions on multiple levels, e.g., cognitive, emotional, social, personal, HFC believes that success is most assured when services are provided that consider as many of the individual's needs, strengths and supports as possible.

Family Counseling Clinic and LIHEAP

- Mental Health Counseling Services
- In Home Seniors Services
- Substance Use Disorder Treatment Services
- Substance Abuse Prevention Education for youth
- Energy Assistance

Family Resource Center and Health Education

- Family Success Centers
- Pediatric Asthma Prevention Program
- HIV Prevention & Education
- Families in Motion
- English as a Second Language (ESL) & Civics
- Domestic Violence Advocacy and Counseling
- Workforce Development

3. How would you describe your organization's target population?

The Hispanic Family Center of Southern New Jersey, Inc. (HFC) was founded to serve the growing Latino Community and as the community need has grown, so has the population we serve. Latinos represent approximately 70% of the clients served by the Hispanic Family Center and non-Latinos represent the remaining 30%. The organization has become *the* provider of choice for many Hispanics living in Camden County due to its history of providing quality, culturally relevant advocacy programs and social services. HFC provides programming to all individuals in need but has a strong focus on Latino women, children and families. Women and children are among the most vulnerable populations impacted by poverty, disparity, and lack of human and health services. Latino women, children, and families very often prefer services in their primary language. Such target populations benefit from HFC's programs as they receive services from the organization's bilingual and multicultural staff that reflect the community and the target group. HFC's team represents a diversity of cultures and ethnicities; their backgrounds, as well as HFC's cultural competency training, inform their understanding of topics about sensitive or taboo issues that are often ignored or misunderstood within the Latino community.

4. Brief history of your organization, including accomplishments and milestones. (Limit answers to 250 words or less.)

Hispanic Family Center (HFC) was founded in 1976 by a group of community leaders with the assistance of the Catholic Church. It was established to provide behavioral health services to a growing group of non-English speakers and has since expanded into a multi-faceted human services organization that improves health outcomes and increases opportunities for individuals and families. We currently serve nearly 10,000 clients annually through a diverse portfolio of program offerings for various populations. HFC has continuously taken a leadership role in coordinating efforts with other community organizations to facilitate the provision of a full range of services for individuals and families in need. The organization works with a host of other entities to ensure appropriate access to services while maintaining a particular emphasis on promoting health, self-sufficiency and opportunities for its clients.

The HFC's Family Counseling Clinic was established in 1980 to provide outpatient and intensive outpatient substance use disorder treatment, outpatient mental health, and prevention services to women, children and families. Since then, the HFC's Family Counseling Clinic has expanded its behavioral health and prevention programming to all residents of Camden County. HFC has been able to significantly increase outreach and awareness in the community through the clinic's communitywide annual forums. In the last six years, HFC's Family Counseling Clinic has served an estimated 19,700 members of the Camden County community (not including the other four HFC locations). With this funding, HFC foresees helping more clients with an improved welcoming counseling environment.

5. Briefly describe what makes your organization unique. (Limit answers to 250 words or less.)

The Hispanic Family Center is unique, as it is one of the only agencies in the City of Camden that has an almost entirely bilingual/bicultural staff. Utilizing bilingual staff is critical in a city where 47% of the residents identify as Latino, and ensures that all of services are provided in a culturally relevant and sensitive environment. All interventions (ranging from comprehensive mental health and substance use treatment, to domestic violence counseling and advocacy, to preventative education for school-aged children) ensure that every person's needs are met, including those with a language barrier.

6. List of board members. Please include board position, professional affiliation and number of years served.

Board President – Elsa Perez, MBA

Ms. Perez joined The Hispanic Family Center of Southern New Jersey's Board of Directors in February of 2015 as Treasurer and she is currently the President of the Board of Directors. Ms. Perez has a background in investment management services. She is a Literacy Volunteer and Board Member for Literacy New Jersey; and has served on several boards including the Philadelphia Youth Network and Children's Literacy Initiative.

Vice President – Courtney Kronenthal, PhD

Dr. Kronenthal has been serving on the Hispanic Family Center of Southern New Jersey's Board of Directors since 2014. She serves as the Vice President of the Board of Directors and

chairs the Fundraising and Marketing Committee. Dr. Kronenthal most recently served as a Director of Communications and Development in the medical research industry. She led a multi-faceted program that leveraged strategic communications intended for business and governmental leaders, regional educators, media, and the public, to demonstrate the Institute's research and biobanking initiatives and develop specific cases for funding support.

Secretary – Sarah Gibbons, MSS, MLSP

Sarah Gibbons has a career in the healthcare industry. In this capacity, she serves as the contact in seeking, developing and maintaining opportunities to promote her agency's mission and facilitate the delivery of resources to help meet identified needs in the community. Ms. Gibbons has served on the Board of Directors at The Hispanic Family Center since 2017.

Board Member – Alex Fajardo, J.D.

Alex Fajardo is an associate attorney at a law firm that serves multiple New Jersey counties where he concentrates his legal practice on personal injury and nursing home negligence matters. Mr. Fajardo obtained his Juris Doctorate from Widener University Delaware Law School. He is licensed to practice law in New Jersey. Fajardo currently serves on the Board of Directors of Las Americas ASPIRA Academy Charter School, a dual language immersion K-8 charter school in Newark, Delaware. Mr. Fajardo has served as the Chair of the Program and Policy Committee of the Board of Directors at The Hispanic Family Center since 2012.

Board Member – Nancy Rivera Sosa

Nancy Rivera Sosa brings twenty-four years of experience as a clinical operations director in the pharmaceutical industry to her position on the Board of Directors at HFC. Nancy is experienced in clinical trials from development to implementation, strategy development and management. She joined the board in 2019.

7. Percentage of board members who provided contributions to the organization during the last 12 months.

The Board of Directors of The Hispanic Family Center has maintained a 100% giving rate to the organization during the last twelve months.

8. Date of the organization's last strategic plan and years it encompasses.

The Hispanic Family Center's most recent strategic plan (Strategic Direction and Priorities 2016-2019) was approved by the Board of Directors on October 22, 2015. The plan commenced on January 1, 2016 and will be implemented through 2019.

9. Describe your organization's long term goals or vision. (Limit answers to 250 words or less.)

Through our comprehensive programs and services, The Hispanic Family Center seeks to address the immediate needs and long term (physical, mental, social, economic, and political) of the residents of Southern New Jersey, as well as establish itself as an instrument of change and a voice of power for the clients it serves and represents. The Hispanic Family Center improves South Jersey residents' health, opportunities and self-sufficiency by providing a

wide variety of health and human services. For over 43 years, Hispanic Family Center has met the emerging needs of Southern New Jersey's residents. What started as a grassroots advocacy organization delivering behavioral health services has become a comprehensive human services entity.

The continuing goal of the HFC is to increase the level of functioning of individuals and families so that they may lead lives that are as full and productive as possible. HFC operates under the principle that it is of paramount importance to consider historical, linguistic and cultural factors when providing services within a holistic approach that is comprehensive and designed to increase an individual's overall level of functioning. HFC is unique in the fact that it is a Hispanic organization and employs a significant number of Hispanic employees who are bilingual and bicultural. With the organizations established history, the agency has gained the respect of a community that is often difficult to engage and wary of intervention supports.

10. Describe how this project fits within your organization's strategic plan and/or long term goals or vision. *(Limit answers to 250 words or less.)*

As part of The Hispanic Family Center's current strategic plan, we have made it our priority to align our program offerings to meet changing and emerging community needs while ensuring organizational sustainability to continue to impact the people we serve positively. We have proactively responded to the rising opioid epidemic in Camden County by implementing new programs that offer preventative drug education to youth age ten to eighteen years old and expanding our existing substance use treatment and mental health services. In 2017, the HFC's Family Counseling Clinic became a fee-for-service provider. Becoming a fee-for-service provider has allowed the HFC to strengthen its financial strategy and generate additional revenue to cover expenses while meeting increasing need for services. The fee-for-service model has aided HFC in achieving results in the program and finance strategies of the organization's Strategic Directions and Priorities Plan. As a fee-for-service provider, the organization may hire as many or as few therapists as the demand dictates contrary to the grant funded model. Furthermore, counselors are extremely motivated to follow up with clients and provide better engagement; therefore clients tend to attend more often, feel more supported by staff and benefit more from programming. Additional office space will permit the hiring of additional fee for service therapists.

11. Why has this project been selected as a priority for your organization? *(Limit answers to 250 words or less.)*

As the opioid crisis continues to have devastating consequences for individuals and families of New Jersey (with Camden County seeing a 69% increase in overdose deaths--the fifth highest rate of all counties within the State during 2018) we have responded to the needs of our community by adding new programs. The Family Counseling Clinic has highly qualified fee-for-service staff to provide much needed mental health and substance use counseling and treatment. As a fee-for-service provider, the organization has seen an increase in clients and a need for more counseling rooms to meet the demand. The HFC currently has offices and open rooms not being occupied to their full capacity. These current rooms are used as the

therapists' offices which includes time for paperwork, staff meetings, phone calls, etc., thus precluding the use of space for much needed client face to face contact for substance abuse and mental health treatment services. With an expansion of our existing programs, in addition to our new youth programs, coupled with the increased utilization of our substance use treatment and mental health services, there is a need for more functional and accessible client/family friendly spaces in our Family Counseling Clinic. This project has been selected as a priority for the organization because it will allow HFC to increase the capacity of the organization to serve more clients and make a more significant impact in the community. Creating a shared and open office space structure for our counselors' non billable time, will permit the HFC to free up individual counseling rooms for face to face client time for multiple providers (substance abuse, mental health) and interns.

12. How long has the current Executive Director served in this position?

Elsa Candelario, MSW, LCSW has served as the Executive Director of The Hispanic Family Center for twenty-two years.

13. Number of full-time employees.

The Hispanic Family Center employs forty-one full-time staff members.

14. Number of part-time employees.

The Hispanic Family Center employs eleven part-time staff members.

15. Number of volunteers.

The Hispanic Family Center has thirteen active volunteers.

16. List the organization's top five funding sources for the last completed fiscal year, including the names of funders and amounts.

1	State of New Jersey - Department of Law and Public Safety	\$519,175
2	Medicaid	\$500,000
3	State of New Jersey - Department of Children and Families	\$460,000
4	State of New Jersey - Department of Community Affairs	\$353,100
5	Pascale Sykes Foundation	\$302,842

17. In the next 6-12 months, do you foresee any significant changes taking place within the organization? If yes, please provide details. (Limit answers to 250 words or less.)

In the next 6-12 months, HFC foresees many significant changes taking place within the organization. HFC is continuously seeking new grant opportunities from federal, state, local, private donors, and/or investments from corporate foundations to expand and create new programs. Throughout the last five years, the agency has secured additional funding to continue, create, and expand programming for all four locations. Following the agency's strategic plan, HFC has been successful in evaluating program matrixes based on current community needs. As mentioned previously, there has been a surge of substance abuse and mental health treatment needed in Camden County. Now more than ever, with the closing of

other community clinics such as *Nueva Vida* and the change to fee-for-service, the HFC is in a prime location and seeing a need to increase work capacity and space. According to the Centers for Disease Control and Prevention, New Jersey had well over 3,000 drug overdose deaths (the most recorded in one calendar year). With this funding, the organization will create additional individual and group counseling rooms and increase work capacity so that the agency can serve more women, children and families.

Project Information

18. Describe the specifics of the population that will be served by this project and its location *(NOTE: the population being served by this project MUST be located within the four counties of Burlington, Gloucester, Camden and Cumberland).*

The population that the HFC will serve with this funding are women, children and families in Camden County. The organization serves the target population through more than 20 comprehensive programs and services. HFC has decades of experience in delivering high quality bilingual and bicultural to the Camden County community and serves as a “one-stop shop” that offers educational, therapeutic, and community building services in a non-stigmatizing environment. Camden County is uniquely urban, suburban, and rural that comes with a host of different needs. According to the Census Bureau, the county is the 8th most populated county in New Jersey, with 22% of the population being Hispanic. Camden County has the highest citizens that are speakers of a non-English language (higher than the national average). The most common non-English language spoken in Camden County is Spanish. As previously mentioned, the HFC has extensive experience in serving Spanish and non-Spanish speakers enabling the agency to serve community members with different backgrounds. This project will enhance HFC’s mission to provide the community with a broad range of programming. As a growing multi-faceted human services organization, the agency is seeing a growing number of individuals whose primary language is English. HFC’s experience and the success of its Family Counseling Clinic programs demonstrate a clear need for substance abuse, mental health, and prevention services in Camden County. The agency works throughout the year to evaluate its programs in order to provide the highest quality of services possible, in line with the needs of the community. HFC utilizes client feedback to determine whether needs are met and ways that its programs can improve the delivery of services. Important feedback received from clients is the need for more flexibility and availability of services. The organization is in need of this funding to increase overall capacity and improve direct service to clients.

19. Describe the problem or need that this project will address. Provide specific data or organizational experience to support the problem or need. *(Limit answers to 250 words or less.)*

The HFC will utilize Impact 100 funding in order to better serve clients participating in agency’s behavioral health and prevention programs. The funding will be used to renovate and restructure the Family Counseling Clinic, creating 7 new individual counseling rooms, 3 group counseling rooms, and one communal office space. The goals of this project is to create a more welcoming and comfortable environment for clients and to increase capacity so that we can serve more individuals with additional counseling spaces. Currently, the organization’s Family Counseling Clinic consists of multi-use offices that are sometimes used for counseling. Further, they experience days with high “walk-in” traffic due to a rise in the opioid epidemic and individuals

experiencing mental health issues. These individuals must often wait to be seen or must reschedule in to order to be served due to a lack of space. With increase in numbers, the HFC has seen the need to utilize our space more efficiently in order to better serve the Camden County community. This project will address the problem of work capacity and productivity by allowing the agency to free up individual counseling rooms for multiple providers and interns to serve the community by relocating counseling staff to a soon to be renovated large room for unbillable office work, meetings and phone calls. HFC has also identified a need for improving individual and group counseling rooms so that they are more welcoming. The organization has examined practical tools required to improve our counseling process. These tools include change in furniture and utilizing more visual aids to create a positive ambiance. This funding opportunity will help the clinic's clients feel more welcomed and ensure confidentiality and privacy. Along with renovating and restructuring, the organization would also use the funding to increase visibility and marketing by purchasing an electronic sign.

20. Indicate the approximate number of individuals that the organization expects to serve through this project over the 24 month grant period.

This project will impact every client that is served within the Family Counseling Clinic at The Hispanic Family Center. Approximately five-thousand individuals will be served over the twenty-four month grant period, however the project will further our capacity to help upwards of 40 daily clients after the grant period ends.

21. Are you expanding on an existing project or is this a new project?

The project will expand our behavioral health program space capacity to more effectively serve clients in our mental health counseling, substance use treatment, energy assistance, partial care, and youth education programs.

22. List the key staff positions for this project including 1) the role that this staff member will play in the project's implementation 2) whether this is a new or existing hire?

The key staff positions for this project will not require any new staff. The project will be implemented by existing staff, including the Director of Operations and the Program Director of the Family Counseling Clinic.

23. Will you be collaborating with other organization(s) to carry out this project? If so, please list name(s) of organization, name of executive director, name of board chair, its 501(c)(3) status and describe their role in the project. (Limit answers to 250 words or less.)

This project will not be collaborative with other non-profit organizations.

24. Please list the specific activities/components of the project and a projected timetable for each in the format indicated below. NOTE: The timetable for the project should begin on July 1, 2019 and go through June 30, 2021, which corresponds to the Impact100 SJ grant award period.

Activity/Project Component	Timetable
Planning phase (Needs assessment of community and staff)	July-August 2019

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Researching and seeking request for proposals (signage, construction, IT Work)	September – November 2019
Internal analysis of bids and choosing bids	December - January 2020
Acquire permits from City of Camden to place sign	February - March 2020
Purchase electronic sign (two face)	April 2020- May 2020
Construct electronic sign	June 2020 - July 2020
Purchase materials for communal office	August 2020- September 2020
Begin creating and developing communal office (Painting, structuring, etc)	September 2020- October 2020
Restructure and purchase materials for 7 individual counseling rooms. (create a welcoming environment through, visual aids, furniture)(paint offices hiring architect, remodeling rooms, creating rooms)	November - February 2021
Restructure and purchase materials for 3 group counseling rooms. (create a welcoming environment through, visual aids, furniture)(paint offices)	March - May 2021
Open house/tour - (Invite media, members of Impact 100 SJ, members of the community)	June 2021

25. List the anticipated, measurable outcomes your organization seeks to achieve with this project. Be as specific as possible about each outcome. Include a description of how you will measure each outcome, including the metrics or tools you will use. (Limit answers to 500 words or less.)

The anticipated and measurable outcomes our organization seeks to achieve with this project are as followed: increase in overall clients served, decrease in total wait times and increase in relationship with clients (clients are more likely to return). Through the Impact 100 grant, we are proposing to restructure and renovate our Family Counseling Clinic to effectively serve the community of Camden County. The HFC intends to utilize the funding to create awareness of the organization by implementing visible electronic signs to promote our services, establish a stronger identity among the community, and attract new clients. Along with increasing awareness of our facility, the HFC will utilize this funding to create 3 new counseling offices, renovate 3 group counseling rooms, create a space for unbillable office work for counseling staff, thus freeing up 4 individual offices to increase counseling time for our substance abuse and mental health programs. HFC would like to create a welcoming and healthy counseling environment for both the counselors and the clients. We expect that this funding will have a significant impact on overall clients served and decreased total wait times from the additional available counseling rooms. Outcomes will be tracked and measured by HFC's electronic medical record to capture data. The system provides a platform for centralized intake and the ability to monitor client records and program metrics, thereby enhancing HFC's ability to conduct in-depth analyses of daily client visits. Focusing on restructuring HFC's counselor workspace will also influence the relationship between counselors and clients. Creating a safe and welcoming counseling environment includes the need of both auditory and visual confidentiality to promote trust. This opportunity will allow the organization to improve the therapeutic relationships between counselors and clients by enhancing HFC's current counseling environment, resulting in clients more likely to return.

26. List the steps the organization will take to achieve sustainability of the project beyond the 24-month grant period. If this will not be an ongoing project, please explain.

The HFC is continuously in pursuit of identifying additional funding sources to expand programs at our Family Counseling Clinic. HFC recognizes the importance of sustainability. Continually, the Development Team is constantly seeking to diversify funding streams for expanding and creating new programs. According to the organization's strategic plan, HFC aligns our program offerings to meet changing and emerging community needs while ensuring organizational sustainability such that HFC continues to positively impact the people we serve. This project will not be an ongoing project after the twenty-four months. This project will change our capacity to serve clients well beyond the twenty-four month grant period. The funding will allow us to: help more women, children and families; increase accessibility to those with disabilities; and combat the opioid epidemic.

27. As our name suggests, our grant is all about impact. List 3 significant ways this grant would improve or change your organization's ability to more effectively carry out its core mission going forward. (Limit entire answer to 500 words or less.)

Impact100 of South Jersey will make a significant philanthropic impact to the community we serve. This funding will further the organization's mission to provide the community with a broad range of culturally relevant social services and advocacy programs that promote and encourage empowerment and self-sufficiency. The most significant way this grant will affect our organization is by increasing our capacity to serve new and existing clients. The improvements made to our facility will open up time and space for our counselors and therapists to meet the needs of the clients we already serve, while allowing them to reach new people in need of mental health and substance use treatment. It is critical that HFC reaches as many people as possible to help combat substance use and mental health issues in Camden County.

Expanding our reach will allow HFC, together with Impact 100 South Jersey, to be key figures in impacting and improving the lives of at least 10,000 residents of Camden County. Mental health and substance use disorders affect more than just the person with the diagnosis. These issues become challenges for the individual, their children, extended family, neighbors, and community. This grant would help provide the physical space needed to expand the organizations outpatient mental health treatment to children at our Family Counseling Clinic. We currently provide preventative education programming to children aged ten to eighteen that is designed to encourage positive behavior and reduce at-risk behaviors among boys and girls by teaching healthy decision making and coping skills. While delivering these services, it has become evident that there is now, more than ever, a great need to offer treatment and counseling services specialized to the needs of children and youth.

28. Describe why now is a particularly significant time for your organization to receive this grant. (Limit answers to 500 words or less.)

The Hispanic Family Center has been providing the community with comprehensive services at our Family Counseling Clinic since 1980. We have a strong history of responding to the emerging needs of our clients and community with innovative programs designed to address specific issues. This is a particularly significant time to begin a partnership with Impact 100 South Jersey, as the need for substance use treatment and mental health services rapidly grows.

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We have seen an influx of clients seeking treatment at the Family Counseling Clinic, at a rate that mirrors the trends seen throughout the state. In the last seventeen years, New Jersey has seen opioid-related deaths increase by 321% (from 3.8 deaths in 1999 to 16.0 per every 100,000 people in 2016.) New Jersey is currently ranked 18th in the nation for the most opioid-related deaths.

The grant will enable HFC to strengthen our outreach efforts to the community by increasing the accessibility and visibility of our facility and the programs that we offer at the Family Counseling Clinic. Our ability to serve Spanish-speaking clients uniquely positions HFC in the highly competitive market of substance use treatment. As our programs are expanding, HFC services are in high demand, and we must meet the needs of our community. This grant opportunity will make a positive impact on families affected by the growing opioid crisis.

Since the 2017 change from grant funding to fee-for-service, coupled with the increase in substance abuse and mental health treatment admissions, there is a need for the HFC to increase its clinic's capacity. The HFC would like to hire more clinicians to serve the increase in demand for services. Hiring more clinicians in the future would require HFC to create more counseling space. The organization's current rooms are not utilized to their maximum capacity due to unbillable office work, and therefore there is a decrease in productivity. In the time that clients are not seen, the counseling rooms are occupied as offices for counselors to process notes, work on client documentation, make phone calls, etc. In general, the counseling offices are not being used to their full capacity. As previously mentioned, the HFC proposes to create shared office space among the counselors for such activities listed above, free up four individual counseling offices and construct three additional new counseling spaces. Now is a significant time for the organization to do so as there is a rise in the demand for substance abuse and mental health treatment.

Project Budget

29. Total project budget amount (including grant from Impact100 SJ).

\$100,000

30. Please list all project expenses in format indicated below. If the project budget is greater than \$100,000, please indicate with an asterisk (*) what expenses are to be covered by our grant. NOTE: Make sure each activity listed above is reflected in an expense listed here. Expenses may include individual staff; make sure to include the percentage of their time to be spent on project under the additional details column. Total of all expenses must equal total project budget amount. (Please use the following format.)

Specific Expense	Additional Details/Breakout	Total
LED sign – outside 2 Face (Parking lot)*	2x \$7,800.00 per unit	\$15,600.00
LED sign- outside 1 face (building)*	1x \$7,800.00	\$7,800.00
Cubicles for Clinicians (Shared office)*	6 x \$939.99 per unit	\$5,639.94

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Computer chairs (shared office)	6 x \$99.99 per unit	\$599.94
Access Points for Wi-Fi (Wi-Fi needed in shared office)*	3 x \$160.00 per unit	\$480.00
Laptops for counselors*	6 x \$450.00 per unit	\$2,700.00
Smartboard (Group counseling smartboards for group sessions)*	1 x 3,299.00 per unit	\$3,299.00
Couches (Counseling rooms)*	7 x \$389.99 per unit	\$2,729.93
Phones (Phones for clinicians in shared office)*	6 x \$199.00 per unit	\$1,194.00
Table stools (Furniture for the offices)*	12 x \$33.19 per unit	\$398.28
Book shelves (Furniture for the counseling rooms to be more welcoming)*	7 x \$170.00 per unit	\$1,190.00
Table lamps (Furniture for counseling rooms creating a more welcoming environment)*	10 x \$20.00 per unit	\$200.00
Décor plants (Furniture and decoration for counseling rooms creating a more welcoming counseling environment)*	7 x \$44.99 per unit	\$314.39
Couch Pillows (Furniture for the counseling rooms creating a more welcoming counseling environment)*	14 x \$20.00 per unit	\$280.00
Rugs (Furniture for counseling rooms creating a more welcoming counseling environment)*	7 x \$110.00 per unit	\$770.00
Sound proof decorative panels (Furniture to creating a more welcoming counseling environment, increase in confidentiality)*	15 x \$250.00 per unit	\$3,750.00
Noise cancellers (For counseling rooms to create more privacy and increase confidentiality)*	10 x \$60.00 per unit	\$600.00
Counseling Chairs (For counseling rooms to create a	8 x \$245.79 per unit	\$1,966.32

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more welcoming environment.)*		
Renovations to add additional counseling rooms.*	These cost include hiring architect, construction costs for adding three additional rooms for the facility, wiring, electrician, technicians for phone connections, paint, sheetrock, etc.) Renovations are costs from this grant opportunities in order restructure and create 3 additional individual counseling rooms in the clinic's facility. These costs will allow the organization to provide more counseling space to serve more women, children and families.	\$50,487.66
	TOTAL	\$100,000.00

31. If the total project budget amount exceeds \$100,000, please list all proposed additional funding sources and date you anticipate securing these funding sources. You may include in-kind support if applicable. (Please use the following format.)

Funder/Donor	Amount/Value
N/A	N/A
N/A	N/A

Organization Financial Information

32. Are you a 501(c)3 tax-exempt organization who has filed an IRS Form 990 for each of the past 3 years?

Yes, The Hispanic Family Center is a 501(c)3 tax-exempt organization that has filed IRS Form 990 for the past three years.

33. Have you completed independently prepared (audited or reviewed) financial statements for each of the past 3 years?

Yes, The Hispanic Family Center is audited by an independent accountant on a yearly basis.

34. In any of the past 3 years, has an independent accountant expressed any concerns regarding the organization's financial health or viability? If yes, please explain.

No, the organization's independent accountant has not expressed any concerns regarding the organization's financial health or viability during the past three years.

35. Litigation/liability: is there litigation pending or threatened against your organization? A recent judgement? Please provide details.

There are no judgements or litigation (threatened or pending) against The Hispanic Family Center.

36. Does your organization have an endowment fund? If yes, what is its current value?

The Hispanic Family Center does not have an endowment fund.

Please be prepared to upload the following documents when you submit a PDF of your proposal to our online platform. To protect the integrity of the information you provide, please upload PDFs of these documents.

- *Current fiscal year operating budget*
- *Form 990s from the past 3 years*
- *Current fiscal year income statement (P&L)*
- *Current fiscal year balance sheet*
- *Independent financial audits for the past 3 years*
- *Copy of your 501(c)(3) letter from the most recent year*

*Your proposal is **due by 5pm on Friday, February 15, 2019**. The proposal must be complete when submitted, i.e. all questions answered and all forms included. If not complete when submitted, your proposal will, unfortunately, not be reviewed.*

Please upload a PDF your proposal to our website at: impact100sj.org/2019-grant-submission.



Department of the Treasury
Internal Revenue Service

P.O. Box 35045
Jacksonville FL 32202-0000

In reply refer to: 0752251763
Feb. 22, 2013 LTR 4168C 0
22-2126370 000000 00

00018413
BODC: TE

HISPANIC FAMILY CENTER SOUTHERN
NJ INC
35/47 SOUTH 29TH STREET
CAMDEN NJ 08105

021993

Employer Identification Number: 22-2126370
Person to Contact: Customer Service
Toll Free Telephone Number: 1-877-829-5500.

Dear Taxpayer:

This is in response to your Feb. 12, 2013, request for information regarding your tax-exempt status.


Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1979.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

021993.297863.0102.003 1 SP 0.480 530


HISPANIC FAMILY CENTER SOUTHERN
NJ INC
35/47 SOUTH 29TH STREET
CAMDEN NJ 08105

021993

CUT OUT AND RETURN THE VOUCHER IMMEDIATELY BELOW IF YOU ONLY HAVE AN INQUIRY.
DO NOT USE IF YOU ARE MAKING A PAYMENT.

CUT OUT AND RETURN THE VOUCHER AT THE BOTTOM OF THIS PAGE IF YOU ARE MAKING A PAYMENT,
EVEN IF YOU ALSO HAVE AN INQUIRY.


The IRS address must appear in the window.

Use for inquiries only

BODCD-TE

0752251763

Letter Number: LTR4168C
Letter Date : 2013-02-22
Tax Period : 000000


INTERNAL REVENUE SERVICE
P.O. Box 35045
Jacksonville FL 32202-0000




222126370

HISPANIC FAMILY CENTER SOUTHERN
NJ INC
35/47 SOUTH 29TH STREET
CAMDEN NJ 08105

222126370 FT HISP 00 2 000000 670 000000000000


 The IRS address must appear in the window.

Use for payments

BODCD-TE

0752251763

Letter Number: LTR4168C
Letter Date : 2013-02-22
Tax Period : 000000

INTERNAL REVENUE SERVICE
KANSAS CITY MO 64999-0202




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